



Job Description

POSITION SUMMARY

The primary purpose of the position of Youth Development Educator (SLC) is to serve as the principal direct caregiver for students within an assigned house and to act as the primary advocate for the students in their care. This includes assisting students in achieving academic and social goals. The SLC will create, establish and maintain a productive and interactive environment for an assigned house within the residence halls. This position is responsible for monitoring and supervising students during the main hours of the Student Life Program. The SLC will plan and implement programming for their house of students in and outside the residence halls, and nurture and support students' social and emotional growth within the Student Life program.

SLCs are responsible for nurturing and educating the students who are entrusted to their care. They are responsible for maintaining a safe, secure environment in which students can learn and grow. Youth Development Educators will model, guide, and teach students social, self-help, and lifelong learning skills, and are responsible for supporting and assessing student achievement. The schedule for this position is from 3:00pm-12:00am.

DUTIES AND RESPONSIBILITIES

1. Nurture each student entrusted to their care consistent with the Student Life Program as the individual responsible for a house within a cohort:
 - Communicating with the family regarding student's progress, accomplishments, growth areas, and concerns about the student
 - Attends to students' personal safety by being aware of student location, being aware of and attentive to warning signs of emotional distress, and supporting overall campus supervision
 - Making decisions based on the best interest of students
2. Teach social, self-help, lifelong learning, and basic life skills and facilitates student leisure and recreational activities:
 - Providing opportunities for students to practice/demonstrate learned skills including manners, conflict resolution, cooperation and teamwork and teaching developmentally appropriate decision-making and critical thinking strategies
 - Planning and leading students on educational and/or recreational trips and/or activities and facilitating clubs and activities
3. Provides a structured learning environment during Student Life Programming:
 - Supporting and assisting with homework students during Study Zone



- Teaching and modeling appropriate study skills (management of information, materials, and time)
 - Communicates with teachers on a weekly basis
4. Building and fostering positive relationships with students:
- Displaying appropriate role modeling
 - Developing relevant programming to meet the needs of students
 - Listening actively to students' thoughts, feelings, concerns, and problems and counseling when appropriate
 - Utilizing active listening, pro-active teaching, corrective teaching, and self-awareness
 - Managing student behavior in the house, residence hall, SEED community, and public
 - Effectively utilizing appropriate skills to prevent and/or de-escalate intense situations while maintaining the dignity and respect of the student
5. Submit all required documentation in a timely manner.
6. Manage and maintain the house/residence hall by:
- Ensuring a safe, secure, and clean environment by conducting room inspection,
 - Ensuring the common area, kitchen, bathrooms, and corridors are orderly, safe, and clean
 - Ensuring all technology provided is maintained with respect and care
7. Oversee and/or provide structure and expectations for residence hall routines.

This position description may not describe all duties, responsibilities and skills associated with this position. It is intended to portray the major aspects of the job and is not meant to be all inclusive. Other duties or skills may be required.

Youth Development Educator - \$40,000

NOTE: On Sept. 20, 2021, Mayor Muriel Bowser signed [Mayor's Order 2021-109](#) requiring that by Nov. 1, 2021 all adults who are regularly in schools and child care facilities in the District must have received a full course of vaccination against COVID-19. A full course of vaccination means an individual must have received the second dose of a 2-dose series, or one dose of a single-dose series effective Nov. 1, 2021. This Order does not permit a test-out option for individuals unless they have been granted a medical or religious exemption. More information can be found [here](#).