

# WEEKLY FALCON NEWS

FOR THE WEEK OF MAY 21, 2023

## IMPORTANT DATES

- **5/22-26: SENIOR WEEK:**
  - 5/25: Decision Day & All-White Senior Farewell Reception
  - 5/26: Class of 2024 Rising Leaders Ceremony
  - 5/26: Class of 2023 Last Day on Campus
- **5/28: No Sunday CHECK-IN**
- **5/29: Memorial Day - NO CHECK-IN**
- **5/30: TUESDAY MORNING CHECK-IN, 6-7:30 A.M.**
- **6/10: 20th Commencement Ceremony for the Class of 2023** (tickets required)
- **6/16: Last Day of School for all students**

Every year, DCPS & DCPCS are required to collect proof of DC residency from every family that enrolls in public and public charter schools.

The residency verification deadline (May 1) has passed. We are required to report all families that do not verify their DC residency status to the Office of the State Superintendent of Education. OSSE will issue tuition bills to families who out of compliance.

Please the FACE Office immediately if you have not already completed the residency verification form AND provided proof of your DC residency.

## SY23-24 RESIDENCY VERIFICATION



## SY23-24 RE-ENROLLMENT

Completing re-enrollment secures your child's space for the upcoming school year.

**On May 1st, we began offering spaces to students on the waitlist.**

If you haven't done so already, please submit re-enrollment by May 1st. Contact the FACE Office if you have any questions or need assistance.



# ATTENDANCE INCENTIVES

All scholars who are **present every single day** of the next **FIVE WEEKS** shown below will receive an attendance incentive every Friday of that week.

## Month of Attendance Incentives

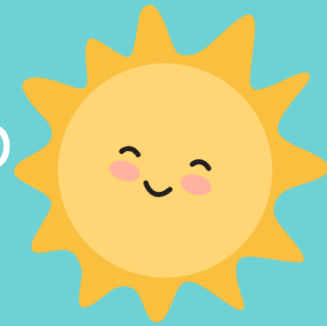


SCHOLARS WHO ARE PRESENT EACH WEEK WILL RECEIVE AN INCENTIVE EVERY FRIDAY!!  
INCENTIVES ARE SUBJECT TO CHANGE.  
QUESTIONS, PLEASE SEE MS. HOLLOWAY

# EOY INCENTIVE TRIP

END OF YEAR SCHOOL TRIP TO

# *King's Dominion*



THURSDAY,  
1ST JUNE  
8AM TO 6PM

Lunch will be  
provided

If you have questions or need  
more info, see Mr. Harrod.

## ELIGIBILITY CRITERIA:

May 1st – May 31st:

- 1.No Suspensions
- 2.No more than 3  
tardies in 1st  
period
- 3.No more than 2  
incidents resulting  
in ISS



# ACADEMIC ATTENDANCE GUIDELINES

## EARLY DISMISSALS AND PLANNED ABSENCES

In the event, a scholar needs to leave campus during the school week and will miss any part of the school programming (academic or student life), including Sunday check-in, families should send an email to [attendance@seedschooldc.org](mailto:attendance@seedschooldc.org). The email should include the following:

1. Scholar's name
2. Date(s) of absences
3. Date and time of pick-up and drop off
4. Name of an adult who will pick up the scholar (proof of identification will be required)
5. If student is departing on their own, please indicate the mode of travel (Uber, Lyft, Metro, etc.)
6. Reason for absence/appointment

### **Please note:**

All communication regarding absences must be submitted in written form by the parent/guardian/caregiver on file. SEED DC will not allow a scholar to leave campus without a prior written communication from the parent/guardian/caregiver on file.

Scholars must be signed out at the front desk in the lobby for early dismissal and signed in when returning to campus. All written communication should be sent to [attendance@seedschooldc.org](mailto:attendance@seedschooldc.org) and should include the time the student will depart and return, mode of transportation, and contact information for an adult authorized to pick the student up. This includes transportation via Metro, Uber, Lyft, or riding with other families. Staff may be directed to conduct a follow-up phone call, to confirm details or ask clarifying questions. When a scholar returns to campus following a medical visit, a signed medical note from the medical facility must be presented to the receptionist stating the reason for the absence.

***If a scholar needs to leave early on a Friday, families should send an email to [attendance@seedschooldc.org](mailto:attendance@seedschooldc.org) no later than 8 p.m. on Thursday evening.*** Student Life staff will be notified to have scholars bring their belongings from the residence halls in the morning to place in the academic building. Please note that emails sent after 8 a.m. will not be honored, as the residence halls are closed from 8 a.m. until student life staff arrives for check-out, 4 p.m. If you still have to pick-up your scholar, you will have to return to pick up their belongings between 4 p.m. - 5 p.m.

Absent for three (3) or more days? Please contact the Attendance Coordinator at (202) 248-7773 x5116.

# STUDENT LIFE ATTENDANCE GUIDELINES

This information was shared with students & families at orientation and during the first week of school. Here is a friendly reminder about Student Life expectations & guidelines.

If you have any questions, contact Dr. Bagley.

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For student safety and security, students are not permitted to leave campus for any reason, except for pre-approved appointments. If a scholar leaves campus for a pre-approved appointment, the parent/guardian must return with the scholar and provide the appropriate documentation by no later than 8:00 PM on the day of sign-out.

- With the exception of check-out days, parents/families are not permitted to grant permission for a student(s) to leave campus without an adult. Students will not have early access to the dormitory on any day. Students who need to leave early on a check-out day must bring their belongings with them to the designated location when they transition from the dormitory.
- Students must check-in during their designated date and time. Only students with excused absences will be permitted to check-in the following morning between 6:00am-7:00am or immediately after school. Please contact Ms. I. Brown, Student Life Coordinator at (202) 617-0513 to report any issues that may impact your scholar's attendance for check-in. Scholars with unexcused absences will not be permitted to check-in for the week but must still attend school during the academic day.
  - Transportation will not be provided.
- With the exception of a prearranged student pickup or appointment, individuals who are not listed as parents/guardians of a student are not permitted on campus or the school premises.
- SEED is committed to establishing a nonviolent school community. Therefore, any student who engages in behavior that is violent (e.g., physical altercations) or could lead to violence (e.g., verbal threats, social media conflict, etc.) will face disciplinary consequences up to and including dismissal from SEED.

If you have any further questions or concerns, please feel free to reach out to

Dr. Lamar Bagley, Interim Director of Student Life at (202) 248-3038,

[lbagley@seedschooldc.org](mailto:lbagley@seedschooldc.org) or [lbagley@dc.seedschool.org](mailto:lbagley@dc.seedschool.org)



# WELLNESS SUITE MEDICATION REQUIREMENTS

Please be reminded that that only parents/guardians/caregivers or authorized adults can bring medication to the Wellness Suite. Medication will not be accepted from students and students are not allowed to carry medication on their person, with the exception of an asthma inhaler.

In order for the school to administer prescription medication, a [medical authorization form](#) must be filled out by the doctor. Parents must also sign the form before school medical personnel can administer medication. Only creams, antibiotics, or medical equipment will be sent home on Fridays during checkout and that no student will be allowed to take medication home. Be sure to request for your pharmacist to divide the medication in two (2) bottles, one to keep at home and one to be left at school. Also we have over the counter medications here and all parents should fill out the form if their student needs to take any over the counter medications. All of the medical forms mentioned here can be found on the [health & wellness suite page](#) of the school website.

Click here to review the full [medication policy](#).

Thank you,

The Wellness Team:  
Nrs. Colbert & Ms. Faison  
202-248-3008 (phone)  
202-318-8625 (fax)

## Maintaining Your MENTAL HEALTH

Need someone to talk to? We're here to help! Certified clinicians are available for you 24/7. Call the Department of Behavioral Health mental health hotline: 1-888-793-4357.

### Tips for Reducing Anxiety:

-  Reach out for help; your mental health is important.
-  Exercise regularly.
-  Limit time spent in public places.
-  If working from home or in self-quarantine, arrange your space so it's calming. Make sure you shower and get dressed like you're going to work.
-  Moderate news intake.
-  Practice deep breathing exercises or other methods of meditation.

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DC HEALTH  
GOVERNMENT OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
MURIEL BOWSER, MAYOR

# JOIN THE F.A.S.T. - FAMILY AMBASSADOR SUPPORT TEAM

Please take a moment to learn about & sign up for volunteer opportunities at The SEED School. There are lots ways for families to be engaged with the school, from simply attending a meeting, to taking on a leadership role, and everything in between.

Click here to learn more: <https://forms.gle/sfehokAdX1gYK74x5>.

## ATTENDANCE ALERTS



Attendance alerts go out daily to the parent/guardian(s) of all scholars who are marked absent in their first and second period classes. We understand that some absences are unavoidable, but please remember to send an email to [attendance@seedschooldc.org](mailto:attendance@seedschooldc.org) in all cases.

See below for some more reminders:

- School starts promptly at 8:00 a.m. each morning and scholars should be in complete uniform which includes the maroon polo (5 provided for all scholars), khaki pants and any closed-toe appropriate shoe.
- Teachers' complete attendance within the first 30 minutes of class, any scholar who arrives after 8:30 a.m. will be marked absent until the Attendance Coordinator goes back at the end of the day to rectify attendance.

If you have any questions and/or concerns, don't hesitate to contact Ms. Holloway (202.381.8065) or Mrs. Holman-Jones (202.329.8961).

# PowerSchool Portal for Parents & Families

*The SEED School of Washington, D.C. is proud to offer a tool that parents and family members may use to stay connected to their scholar and their school.*

*The PowerSchool Parent & Family Portal gives you real-time access to valuable information such as grades, assignment details, & messages from teachers.*

**Through the portal, view your scholar's:**



**ACADEMIC HISTORY**



**TEST RESULTS**



**ATTENDANCE**



**& MORE!**



You can log in any time from any computer, tablet, or mobile phone.

**GET ALERTS VIA:**



**TEXT**



**PHONE**



**EMAIL**

**Receive alerts about attendance, school events, & weather-related closures.**

Turn over for more info on how to set up your Parent Portal,



# Parent & Family Portal: Getting Started

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How do I sign up for the Parent & Family Portal & set up my account? You must have a personal email address to sign up for a Parent & Family Portal account.

You can register for a free email account using Gmail, Outlook, Yahoo, or a similar service..

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## WHERE DO I START?

Visit <https://seedschool.powerschool.com/public/>

1

- Click "Create an account"
- Enter your first & last name and email address
- Create a password - at least 6 characters
- Re-enter password
- Enter student's name (If you have multiple student's @ SEED, each will have their own access ID & password)

2

## HAVE YOUR CONFIDENTIAL ID READY

- Enter Confidential ID (provided by school)
- Enter Access Password (provided by school)
- Select appropriate relationship to student

Once completed, you will be taken to the login page of the Parent & Family Portal

3

## DOWNLOAD THE MOBILE APP

- App Store or Play Store
- Enter district code: **FQGN**
- Click Continue
- Enter Confidential ID
- Enter Password
- You're all set to go!

Still need help?

Contact the registrar:

[ctyson@seedschooldc.org](mailto:ctyson@seedschooldc.org)