



# SCHOLAR CODE OF CONDUCT

School Year 2022-2023

The purpose of the Scholar Code of Conduct is to delineate the behaviors that impede our ability to provide an optimal learning environment for all students. An optimal learning environment is one that is free from disruption and distraction. In this document, specific problem behaviors are grouped into five levels based on severity. For each behavior level, there is a corresponding set of “behavior management strategies” that school personnel will use to address the problem behavior.

At SEED DC:

- We focus on teaching social and emotional skills. • We give scholars the opportunity to comply and demonstrate appropriate behaviors.
- We de-escalate conflict and give students opportunities to get it right. • We give scholars a fresh start once the consequence has been applied and they have had an opportunity to reflect, learn, and restore.

Level	Behavior Management Strategies	Behavior Infractions
<b>1</b>	<ul style="list-style-type: none"> <li>• non-verbal prompts</li> <li>• verbal prompts</li> <li>• corrective teaching strategies</li> <li>• guided self-correction</li> <li>• classroom consequences that teach a specific social skill</li> <li>• Written reflection (My Action Plan – MAP)</li> <li>• Make-up of missed learning time</li> <li>• Redirection</li> <li>• Restitution</li> <li>• Behavior Contract</li> <li>• Call home</li> <li>• Early lights out</li> <li>• Loss of privileges</li> </ul> <p><b><u>Who Administers Level 1 Behavior Management Strategies?:</u></b> Teachers, Youth Development Educators, Youth Development Assistants, Overnight/Morning Youth Development Assistants, Student Engagement Specialists and Support Staff</p>	1.1 Attending class without required class materials or equipment 1.2 Unauthorized eating in the classroom, residence hall room, or other unauthorized space 1.3 Non-compliance with cleaning expectations in the dorms or academic building 1.4 Failure to complete and turn in assignments during class time, study hall, or other program time 1.5 Failure to comply with staff instructions, classroom, or school rules 1.6 Off task behavior that demonstrates disengagement from classroom learning (such as talking or playing) 1.7 Unauthorized presence in the hallway during class or program time 1.8 Tardy to class, program, or activity 1.9 Refusal to participate in class or programming 1.10 Refusal to follow dining hall routines
<b>2</b>	<ul style="list-style-type: none"> <li>• non-verbal prompts</li> <li>• verbal prompts</li> <li>• corrective teaching strategies</li> <li>• guided self-correction</li> <li>• classroom consequences that teach a specific social skill</li> <li>• Written reflection (My Action Plan – MAP)</li> <li>• Make-up of missed learning time</li> <li>• Redirection</li> <li>• Restitution</li> <li>• Behavior Contract</li> <li>• Call home</li> <li>• Early lights out</li> </ul>	2.1 Failure to follow cell phone procedures (e.g. depositing cell phone in classroom storage unit at beginning of class) 2.2 Non-compliance with the approved dress code 2.3 Sleeping during class, study hall, or program time 2.4 Use of profanity, abusive language, and/or gestures (including “put-downs”, “joning,” derogatory remarks, and sexually explicit remarks) 2.5 Running in hallways, classroom, residence hall, or other community spaces 2.6 Plagiarizing, cheating, and/or copying the work of another student or other source



	<ul style="list-style-type: none"> <li>• Loss of privileges</li> </ul> <p><b><u>Who Administers Level 2 Behavior Management Strategies?:</u></b> Teachers, Youth Development Educators, Youth Development Assistants, Overnight/Morning Youth Development Assistants, Student Engagement Specialists, and Support Staff</p>	<p>2.7 Engaging in any behavior that is disruptive to the orderly process of classroom instruction</p> <p>2.8 Failure to complete assigned Level 1 disciplinary responses</p> <p>2.9 Repeated Level 1 behaviors</p>
3	<ul style="list-style-type: none"> <li>• Confiscation of cell phone</li> <li>• non-verbal prompts</li> <li>• verbal prompts</li> <li>• Conference with an administrator</li> <li>• communication with parent/guardian</li> <li>• community restitution</li> <li>• public apology</li> <li>• SEL Center</li> <li>• Detention</li> <li>• focus group</li> <li>• Success plan</li> <li>• Mediation</li> <li>• Restorative practices</li> <li>• In-School Suspension</li> <li>• Out of school suspension</li> <li>• Community removal (Student Life Programming Only)</li> </ul> <p><b><u>Who Administers Level 3 Behavior Management Strategies?:</u></b> Dean of Students, Principal, Assistant Principal, Director of Student Life, Director of School Culture, Student Engagement Specialists, Social and Emotional Learning Coordinator, Overnight/Morning Student Life Manager</p>	<p>3.1 Improper use of school equipment or materials</p> <p>3.2 Inappropriate cell phone usage (e.g. using cell phones outside of authorized time)</p> <p>3.3 Being in an unauthorized area</p> <p>3.4 Throwing items in class, residence hall, or community setting</p> <p>3.5 Failure to complete assigned Level 2 disciplinary responses</p> <p>3.6 Possession of or displaying inappropriate music, videos, images, posters, magazines (e.g., images or music that include profanity, nudity, or derogatory language).</p> <p>3.7 Excessive horseplay causing emotional distress or injury</p> <p>3.8 Unwanted bodily contact with another person that does not result in a physical injury</p> <p>3.9 Walking or running to a location with the intention of watching a fight or altercation</p> <p>3.10 Instigating conflict between two or more students in person, on social media, or through other people</p> <p>3.11 Repeated Level 2 behaviors</p>
4	<ul style="list-style-type: none"> <li>• Out of school suspension</li> <li>• SEL Center</li> <li>• Community removal (Student Life Programming Only)</li> <li>• Mediation</li> <li>• Community/financial restitution</li> <li>• Restorative practices</li> <li>• Scholar Conduct Agreement</li> <li>• Discipline Review Meeting and consideration for Dismissal</li> </ul> <p><b><u>Who Administers Level 4 Behavior Management Strategies?:</u></b> Dean of Students, Principal, Director of Student Life, Director of School Culture, Overnight/Morning Student Life Manager</p>	<p>4.1 Fighting, assault, or battery of any kind</p> <p>4.2 Bullying/harassment of any kind (verbal, physical, sexual, hazing, cyber bullying, etc.), including retaliation against anyone who reports or participates in an investigation of bullying/harassment (See "Bullying/Harassment Policy.")</p> <p>4.3 Knowledge of or involvement in arson</p> <p>4.4 Leaving campus without permission</p> <p>4.5 False activation of a fire alarm</p> <p>4.6 Willful destruction or defacing of school property at a cost of less than \$500</p> <p>4.7 Use of cell phone or other information technology device to incite violence or interrupt other students' participation in school activities, including use of device to record others without permission or unauthorized distribution of recordings</p> <p>4.8 Inappropriate sexual conduct (e.g. engaging in any form of sexual relations on campus or during a school-sponsored event)</p> <p>4.9 Possession of or displaying pornographic material via technology device</p>



		<p>4.10 Possession or distribution of prescription medication</p> <p>4.11 Verbal, written, or physical threats towards staff, school, or peer</p> <p>4.12 Initiating or participating in inappropriate physical contact with school personnel with no intent to harm school personnel</p> <p>4.13 Theft or possession of stolen property</p> <p>4.14 Participation in a large or disorderly group of students disrupting the school environment after being directed to cease by school personnel</p> <p>4.15 Severe disruption of the school environment (e.g. needing to be restrained from fighting by staff members, causing the school to go on lockdown, etc.)</p> <p>4.16 Repeated Level 3 behaviors</p> <p>4.17 Violation of Conduct Agreement</p>
5	<ul style="list-style-type: none"> <li>• Out of School Suspension</li> <li>• Community Removal (Student Life Programming Only)</li> <li>• Discipline Review Meeting and consideration for Dismissal</li> </ul> <p><b><u>Who Administers Level 5 Behavior Management Strategies?:</u></b> Dean of Students, Principal, Director of Student Life, Director of School Culture</p>	<p>5.1 Possession or use of a weapon, including but not limited to the following: air rifle, starter/pellet pistol, knife, gun, lighter, explosive devices, or any weapon that can be used to inflict serious bodily harm.</p> <p>5.2 Arson</p> <p>5.3 Bomb threat</p> <p>5.4 Sexual conduct that occurs without the voluntary participation of one or more parties, including touching of private body parts of another person</p> <p>5.5 Willful destruction or defacing of school property at a cost of \$500 or more</p> <p>5.6 Possession, sale, distribution, or use of alcohol, drugs, controlled substances, or drug paraphernalia (See "Scholar Tobacco, Drug, and Alcohol Use Policy.")</p> <p>5.7 Repeated Level 4 behaviors</p>

**\*This document was last updated on October 6, 2022. We reserve the right to update this document at any time to achieve our goal of creating a safe and disruption free learning environment for all students.**